

Enterprise Partners Monitoring and Results Measurement (MRM) Lead Consultant
Terms of Reference
June 2019

Introduction

Enterprise Partners (EP) is a 7-year programme funded by the UK Department for International Development (DFID) in Ethiopia. The programme applies a 'markets for the poor' (M4P) approach to support private sector development through improving firms' access to finance (the access to finance pillar) and addressing market and government failures in identified priority sectors (the priority sectors pillar). The access to finance pillar is expected to achieve the outcome of increasing investment levels in the Ethiopian economy, particularly for growth-oriented small and medium enterprises, in order to achieve the impact of creating jobs and raising household incomes. The priority sectors pillar is expected to achieve the outcome of increasing returns on investment (productivity) and investment levels in identified sectors, in order to achieve the impact of creating jobs and raising household incomes. In both pillars, particular priority is given to supporting economic opportunity for women and greening growth.

Itad is providing [strategic monitoring, evaluation and results management services to EP](#).

The Monitoring and Results Management (MRM) Lead Consultant is part of the senior management team of the programme in Addis, reporting directly to the Team Leader.

Responsibilities

- Support EP team in ensuring a results-oriented approach is adopted in management of programme portfolio of interventions.
- Coordinate the measurement, reporting and communication of logframe indicator results.
- Ensure that regular monitoring information from programme interventions enables real-time learning, feedback loops and inform decision-making.
- Engage and collaborate with the independent evaluator as required to ensure that EP provides the evaluator with all required information during annual reviews and end term evaluation.
- Manage and lead the MRM team to deliver on their roles and responsibilities of providing monitoring and results measurement support to interventions.
- Directly participate in the monitoring of individual interventions through site visits, and review of intervention reports and both primary and secondary data.
- Ensure implementation, review and revision of the MRM Plan.
- Ensure that the EP MRM Handbook is implemented in full.
- Track Value for Money (VfM) indicators as required and in collaboration with the finance teams in Addis and DAI Europe Headquarters.
- Regularly review the approach to MRM and propose changes as required to ensure it is effective.
- Support programme management in quarterly, annual and final progress reporting.
- Manage the cross-cutting women's economic empowerment and green growth advisors.

Deliverables

- Annual workplan for MRM national team and performance monitoring of MRM Analysts.
- Intervention Result Chains and Monitoring Plans (with the support of EP intervention managers).
- Quality assurance of data collection and reporting on indicators in the MRM Plan.
- Data quality assessment of survey work, evaluations and other MRM-related activities.

- Implemented strategy to incorporate monitoring data into programme management to enhance programme effectiveness, assess whether interventions are meeting their stated objectives, and make decisions about relevant changes and adjustments to improve performance (in conjunction with EP management).
- MRM reporting to DFID as required, supporting the EP Team Leader, and assisting with other ad-hoc reporting requests.
- EP results and MRM data and information for the Strategic Communications Team.

Reporting

- a) Itad Project Director – technical products
- b) EP Team Leader – generic management, core team role in Addis Ababa

The Consultant is required to manage their time to ensure that it is spread appropriately across the Agreement period to take into account project workload.

The position is full-time, based in Addis Ababa.

Required Experience

- Fluency in English (written/spoken)
- A university degree (minimum undergraduate) in a relevant field.
- A good understanding of private sector development issues, and the making markets work for the poor (M4P) approach.
- A proven, substantial track record in monitoring and results measurement, some of which must be in a senior, client-facing role.
- Experience of managing a team.

Desired Experience

- Experience with DFID logframe development and reporting.
- Experience implementing complex, longitudinal evaluations.
- Experience implementing the DCED Standard for Results Measurement.
- Experience working and living in Ethiopia. Fluent spoken Amharic is an advantage.
- An understanding of environmental and gender issues.

How to Apply

- Please send current CV and cover letter to cv@itad.com
- Closing date for applications is 5 July 2019.